



Derbyshire Safeguarding Adults Board (DSAB) Newsletter Issue 16 - Quarter 3 - 2019

Welcome to the newsletter of the Derbyshire Safeguarding Adults Board (DSAB)

Our newsletters are published quarterly to update professionals and volunteers who work with adults with care and support needs on key information related to the Board.

The DSAB works with organisations across Derbyshire to ensure they have safeguarding policies and procedures in place and work together in the best way possible to protect adults with care and support needs.

If your organisations would like its safeguarding work featured in a future newsletter, please contact the DSAB's Project Manager, Natalie Gee
DerbyshireSAB@derbyshire.gov.uk

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Note from our Independent Chair

Hello, my name is Andy Searle and I'm the Independent Chair of Derbyshire Safeguarding Adults Board (DSAB).

Welcome to Issue 16 of our newsletter.

In this edition you'll find information about our work with the Derbyshire Stakeholder Engagement Board (DSEB). Our Board Project Manager, Natalie Gee, attends DSEB meetings and has worked closely with the group on a number of projects and Board initiatives. This work is vital in making sure the work of the Board is understood by both professionals and the public, and the results have been fantastic with new resources published on our website, which are clear and can be understood by all. I'm glad the DSEB group are enjoying working with us and I look forward to seeing future collaborations.



I'm pleased to inform you the Board has agreed to sign-off the policy and staff guidance to support agencies when dealing with allegations against Persons In a Position Of Trust (PIPOT). The documents will be published on our website shortly and we have agreed to review the process in 6 months' time to make sure it's fit for purpose. I'm grateful to DCC Safeguarding Service Manager, Jane Bates, for developing this policy.

I would like to encourage you to listen to our two VARM podcasts which have been recorded and are 'live'. These podcasts have been recorded by a number of professionals who attend the VARM Working Group to act as an information and training resource covering the key purpose and aims of the VARM process. I thank Derby and Derbyshire CCG for providing the technology and resource for us to record them.

As always, I ask you to remember our DSAB Vision, and please check our [website](#) and our [Twitter](#) and [Facebook](#) profiles to keep informed of the work of the DSAB.

'We will all work together to enable people in Derbyshire to live a life free from fear, harm and abuse.'

Thank you, and please enjoy this edition.

News from the Board



The DSAB meets every three months and the last meeting took place on 17th September 2019. The next meeting is scheduled for 17th December 2019.

Below is a summary of the items discussed at the meeting:

- A short film called [Ben's Story](#), which is about overcoming abuse was shared with Board members.
- An update on domestic abuse was provided by Community Safety and Derbyshire Police with a focus on [domestic abuse in rural areas produced by the National Rural Crime Network](#),
- The Police and CPS response to crimes against older people document called '[The poor relation](#)', was shared with Board members.
- A DSAB draft complaints policy and process was shared with Board members. Some minor amendments will be made to the document prior to publication.
- The Persons In a Position Of Trust (PIPOT) policy and staff guidance was signed-off by Board members. This policy and guidance is in place to support the way allegations made against persons in a position of trust are managed.
- Business plans have been developed for the DSAB sub-groups linked to the three strategic priorities of the DSAB. These will be reviewed in March 2020.
- Data was shared with Board members about the use and reach of the DSAB website and social media platforms over the past twelve months.
- Performance data was shared with Board members in relation to safeguarding referrals and enquiries during for Quarter 1 of 2019/2020. Data about the number of VARM referrals was also shared.

Sub Groups Chairs provided updates for the Board:

Performance and Improvement

- A case study in relation to hoarding that had been provided by the Derbyshire Fire and Rescue Service (DFRS) was shared with Board members.
- Findings from the audits have been shared with the Board and the Joint Learning and Development Sub-Group to assist with developing awareness and improving training. Further discussion is required around permission and information sharing for multi-agency audits.
- The statistical information being provided to the sub-group has improved greatly and continues to be developed.

Learning and Development

- The 2019 session of the two joint training sessions – 'Charing Meetings' and 'Making enquiries under S42 of the Care Act' – are due to be reviewed using attendee evaluations and course materials, which will assist with preparing for delivery of the sessions in 2020.
- Mental Capacity Assessment training is currently being scoped/developed by the MCA Sub-Group.

Operational and Leadership

- the need to improve the acknowledgement and feedback to referrers regarding closure of safeguarding adult referrals has been discussed by the sub-group.
- At the sub-group's meeting on 31st July 2019, a presentation was given about MCA and self-neglect in relation to homeless people.
- Some work is being undertaken around ensuring staff are aware of the difference between notifying care quality incidents and safeguarding issues.

Safeguarding Adult Review

- The SAR18A report and recommendations will be presented at the December 2019 Board meeting.
- A Learning Brief for SAR17A has been produced and will be published on the DSAB's website. The Reviewer for SAR17A will be attending the Board's sub-groups to share the learning from this case.
- The DSAB is undertaking a joint Multi-Agency Learning Review (MALR) with the DSCB. A Learning Review meeting has been arranged for 8th October 2019.

MCA

- A short-term Working Group has been meeting to look at the questionnaire feedback around MCA in order to make a recommendation to the Joint Learning and Development Sub-Group on future training.
- A Liberty Protection Safeguards (LPS) Working Group will be formed to make sure professionals understand the proposed changes under LPS, and a presentation will also be given at the December 2019 Board meeting.

Meet our Board members: Paul Joyce, Business Services Assistant, DSAB



My role was created in January 2018, with the purpose of providing administrative support to the Derbyshire Safeguarding Adults Board team members, but particularly the Project Manager.

My main responsibility, first and foremost, is the administration of the DSAB's meetings schedule for the [Board members and sub-groups](#), all of which are usually held quarterly. This means I liaise with our partner agencies to ensure a good level of attendance, as well as providing a minute-taking service at the meetings to keep an accurate record of discussions and actions that have been agreed.

A big part of the DSAB's 'shop window' I maintain is its [website](#). The website has a [professionals section](#) that includes policies, procedures and the necessary documentation for a wide range of subjects, including safeguarding adult referrals, S42 enquiries and VARM, to name a few – I'd encourage people to explore. It would be fantastic for our partner agency

colleagues to use it as a reliable source of up-to-date information about safeguarding matters.

I use the DSAB's social media platforms on [Twitter](#) and [Facebook](#) to post information about the work of the DSAB and partner agencies, promote training and other initiatives, as well as sharing articles of interest to the public and professionals in Derbyshire and beyond.

Following each of the DSAB's quarterly Board meetings, I produce a [newsletter](#) with a summary of discussions and updates about the Board's work, as well information of interest to partner agencies and others about changes in legislation, and new and existing initiatives. The newsletters are routinely published on the DSAB's website.

Derbyshire Stakeholder Engagement Board (DSEB)

The Derbyshire Stakeholder Engagement Board (DSEB) is an open board that is attended by a wide range of people representing the wide and varied communities within Derbyshire, including:

- older people
- people with learning disabilities
- people with physical disabilities
- members of the BME communities



The DSEB work with Derbyshire County Council, DSAB and its partners, to help with the development of services that impact the lives of people in Derbyshire, helping with the review and development of policies and resources to ensure the views of the community are represented and sharing information with local communities.

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The DSAB has built strong links with the DSEB group over the last 18 months and the DSAB Project Manager, Natalie Gee attends DSEB meetings to present information and collaborate with the group on a wide range of safeguarding projects. The group is chaired by Dawn Nash from the Derbyshire County Council Adult Social Care and Health, Stakeholder Engagement & Consultation Team.



The group have proved to be invaluable in providing feedback and ideas for new materials including helping to produce a leaflet for families to explain the Safeguarding Adults Review (SAR process), a leaflet for service users and families to explain the Vulnerable Adult Risk Management (VARM) process, developing new content for the DSAB website including clear explanations about the different types of abuse and how to report abuse in Derbyshire. The group also recently co-produced a poster to highlight the fire risks associated with emollient creams. You will see the DSEB logo on a number of our DSAB documents to show that the group have been involved.

DSEB member Steven Bramley shared his thoughts about the DSEB group:

"Having been a member of DSEB almost since its formation (many other members have too!) personally, it has been an interesting and rewarding journey. The DSEB members are from diverse backgrounds, including service users and voluntary sector representation. Our role is to act as "Critical Friends" and co-producers. We have had real input in helping transform Adult Care services in Derbyshire over more than a decade and more recently we have enjoyed working on projects with the DSAB. I feel that we have always been taken seriously, we have had a good relationship with the DCC team/DSAB manager, and our challenges have often brought about policy changes. Co-production is really important in bringing about the right outcomes for service users, whilst balancing the legal responsibility's and cost constraints faced by agencies."

DSAB Project Manager, Natalie Gee, has found working with the group to be a positive experience:

"I enjoy attending DSEB meetings and the feedback I have received from the group has been incredibly useful. The DSEB members are always interested in the topics presented, ask lots of questions and give helpful suggestions which ensure that the resources we produce are easy to understand and accessible to the public. The group often have suggestions and ideas which haven't been thought of by professionals and I think this really highlights the importance of co-production. I am also grateful to the group for sharing our DSAB work and resources in the community via the other groups they attend."

The group are currently looking for new members and if anyone would like more information or is interested in attending please contact Dawn Nash Dawn.Nash@derbyshire.gov.uk.

Multi-agency training - Chairing Meetings



If you chair multi-agency meetings, you may be interested in attending our FREE Chairing Meetings training sessions.

This is a half-day course, for colleagues across all agencies, including the independent sector, to help them identify and explore the skills needed to chair multi-agency meetings to safeguard and promote the safety and welfare of adults at risk.

To attend the course you should have already attended basic level Safeguarding Adults training, or have practical working understanding of Safeguarding Adults criteria and practice.

We have the following session still available for 2019:

- **7th November 2019**, 1:30pm to 4:30pm, Derbyshire County Council, County Hall, Smedley Street, Matlock, DE4 3AG

Key learning outcomes for this course are:

- Explore how to plan and chair multi-agency meetings where someone is at risk, whilst maintaining the values that underpin Making Safeguarding Personal.
- Consider how to chair meetings to best practice standards, applying relevant legislation and guidance, including information sharing protocols.
- Discuss how to prepare for a meeting, ensuring that participants are clear about their roles and what outcomes are to be achieved.
- Recognise and practice a range of interpersonal skills to manage the meeting and achieve specified outcomes for individuals.
- Identify some of the things that may go wrong in meetings and consider what actions can be taken to ensure the meeting remains focussed.

Below are some quotes from people who've already attended the training:

"Identifying the different personalities around the table and how to deal with them in a positive way."

"Exploring possible scenarios that could occur to challenge the Chair of a meeting and how to address these."

"Lots of good info on preparing as Chair."

"Top tips for chairing meetings, overcoming difficulties, preparing for meetings and practical issues, e.g. accessibility."

"Discussing with other colleagues about their experiences in attending and chairing VARMs."

"Great, lively training by two knowledgeable Trainers."

How to book

All staff will need to follow their internal agency guidelines when requesting to attend the scheduled study courses. All training is provided free of charge. [Application forms](#) are available from our website.

- **Derbyshire County Council employees**, please use the Adult Care training application form and submit it to ssdtraining@derbyshire.gov.uk.
- **External agency staff** should complete the external training application form and submit it to ssdtraining@derbyshire.gov.uk.

For any queries you can email the Derbyshire training team at ssdtraining@derbyshire.gov.uk

Multi-agency training - Making enquiries under S42 of the Care Act

Do you have to make requests for information to external agencies or colleagues to undertake as part of S42 enquiries?

Attending our FREE **Making Enquiries under S42 of the Care Act (2014)** training could prove useful.

This is a joint course developed by Derbyshire and Derby City SABs, and is a free half day course for colleagues across all agencies, including the independent sector, who are, or may be, directly involved in safeguarding adults enquiries.



To attend the course you should have already attended basic level Safeguarding Adults training, or have practical working understanding of Safeguarding Adults criteria and practice.

Key learning outcomes for this course are:

- Demonstrate how the adult is at the heart of everything we do, while carrying out a S42 enquiry by understanding Making Safeguarding Personal (MSP);
- Describe the process for recording information in an Adult Safeguarding Enquiry;
- Clarify the role and responsibilities of safeguarding adults partners in making S42 enquiries, and the possible consequences.

We have the following sessions still available for 2019:

- **22nd October 2019**, 9:30am to 12:30pm at Buxton Fire Station, Staden Lane, Buxton, SK17 9RZ
- **3rd December 2019**, 9:30am to 12:30pm at The Hub, Shiners Way, off Market Street, South Normanton, DE55 2AA

Below are some quotes from people who've already attended the training:

"I feel more confident in the questions I need to ask."

"Input from different agencies - having police, health, housing, etc., all present on the training and not just social care."

"Reinforced MSP and importance of customer's opinions/voice."

"More confident in delegating certain tasks to other agencies and gaining detailed information in a timely manner."

"Meeting other professionals, networking and understanding each other's roles in S42 enquiries."

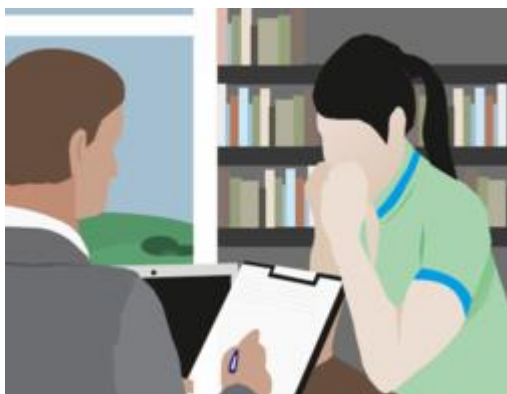
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PIPOT (Persons In a Position Of Trust)



The statutory guidance to the Care Act 2014 requires Safeguarding Adults Boards to establish and agree a framework and process to respond to allegations against anyone who works (either paid or unpaid) with care and support needs.

The purpose of this guidance is to provide a framework for managing cases where allegations have been made against a [Person In a Position Of Trust \(PIPOT\)](#) and is focussed on the management of risk based on an assessment of abuse or harm against an adult with care and support needs. It provides a framework to ensure appropriate actions are taken to manage allegations regardless of whether they are made in connection with the PIPOT's employment, in their private life, or any other

capacity.

This guidance applies to the local authority, all partner agencies, and commissioned local authorities' relevant partners and those providing care and support services.

If you have any queries, please email DerbyshireSAB@derbyshire.gov.uk.

IDVA service change of name - from Arch to GLOW

The Honeycomb Group is a team of social-minded brands championing happy homes in our region by providing services and support that help people across Staffordshire feel secure, connected and confident.

Whether it's developing and maintaining affordable homes, providing trusted home repairs and improvements, keeping people safe and well at home or providing support services that eradicate social issues isolating people from a happy home, Honeycomb Group is making our region vibrant.

www.honeycombgroup.org.uk 0330 094 8878

The organisation that provides Derbyshire County and Derby City's Independent Domestic Violence Adviser (IDVA) service has changed its name from Arch (part of the Staffordshire Housing Group) to GLOW (part of the Honeycomb Group).

They have also changed their contact email addresses (the old ones are still working at the moment). The [IDVA and MARAC referral form](#) for both county and city high-risk domestic abuse referral addresses are:

- All referrals should be sent to MARAC@derbyshire.pnn.police.uk at the same time;
 - Send securely to IDVAservice@findtheglow.org.uk (county and city) or sharon.ryan@bolsover.gov.uk (North Bolsover);
 - For those referring using cjsm please send referrals to IDVA.service@glow.cjsm.net (county and city).
-

VARM Podcasts - new

To help explain the VARM process in Derbyshire, we're pleased to announce the release of two podcasts, which are a great way to listen and learn on the go.

The two podcasts - '*What is VARM?*' and '*VARM Case Study*' - have been collaboratively produced and explain how the process works, citing examples based on real cases.



We'd still encourage professionals to read the [VARM policy and practice guidance](#), which are available from the DSAB's website, along with a flowchart, referral form and the other documentation you'll need. Information and documentation about the VARM Hoarding Grant is also included in the same section on the DSAB's website.

We'd like to thank everyone who gave their time, effort, voices, facilities and support to enable the VARM podcasts to be produced.

Download the [VARM podcasts](#), as well as other podcasts provided by the NHS Derby and Derbyshire CCG.

Derbyshire Home from Hospital Support Service

Derbyshire Home from Hospital Support Service



The Derbyshire Home from Hospital Service provides practical support for vulnerable people leaving hospital, or those living at home but at risk of being admitted. The service is provided by a combination of staff and volunteers and is free for charge.

Who can use the service?

Anyone who lives in Derbyshire (outside Derby City) or is registered with a GP in Derbyshire and has limited support from family or friends.

What sort of help does the service offer?

- Undertaking simple shopping
- Making sure the home environment is warm and comfortable
- Arranging for key safes to be fitted and community alarm or telecare systems to be provided if needed
- Supporting people to pay bills and make appointments
- Collecting medication prescriptions
- Helping people to find out about and access community activities to keep them connected to their communities
- Helping people to understand care options and plan what they need for the future
- Signposting people to other statutory, voluntary sector and community organisations as appropriate.

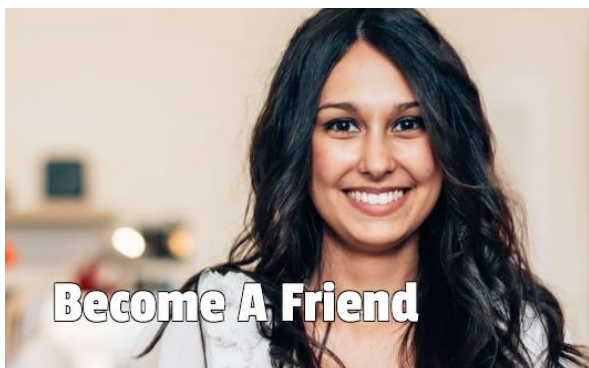
Who can make referrals?

Anyone can make a referral including self-referrals.

How to make a referral:

Please call **01283 817417** Monday to Friday, 8:30am - 4:30pm (an answerphone is available outside these hours), or email home@dhfh.org.uk.

Friends Against Scams e-learning



Become A Friend Against Scams

Friends Against Scams is a National Trading Standards Scams Team initiative, which aims to protect and prevent people from becoming victims of scams by empowering people to take a stand against scams.

Friends Against Scams sessions and e-learning

If you would like to become a [Friend Against Scams](#) you can attend a short awareness session in person, or complete the online training.

After the session you will be asked to start taking action to take a stand against scams. This could be by talking to your neighbours, friends or family about scams or writing to your local MP asking them to promote scams awareness action by delivering key messages to prevent people from being scammed.

Practitioner e-learning

This resource has been designed to assist professionals and practitioners who will be interacting with victims of scams; this includes, but is not limited to, social workers, community nurses, volunteers and befrienders

The e-learning will give an understanding of the scale of the problem of scams, an insight into the behaviour of the criminals behind scams, an understanding of the legislation that can be used to support scam victims and to prosecute criminals behind scams, and practical advice on how best to support a victim of scams.

The [practitioner e-learning](#) takes approximately 45-minutes to complete.

Emollients - be safe!

Warnings about the risk of severe and fatal burns are being extended to all paraffin-based emollients regardless of the concentration of paraffin. Data suggests there is also a risk for paraffin-free emollients.

People who use emollients should be advised not to smoke or go near naked flames, and be warned about the easy ignition of clothing, bedding, dressings, and other fabric that have dried residue of an emollient product on them.

[For the full update, please visit GOV.UK.](#)



The '[Emollients - be safe!](#)' poster is available to download from our website for display where appropriate.

National Safeguarding Adults Week 2019

We're Supporting
National
Safeguarding
Adults Week 2019
18th to 24th November 2019

The DSAB will be supporting National Safeguarding Adults Week 2019, which runs from 18th to 24th November.

National Safeguarding Adults Week aims to raise awareness about different issues in regard to safeguarding adults.

The week was first launched in 2018 by the [Ann Craft Trust](#), which supports organisations to safeguard disabled children and adults at risk, and minimise the risk of harm.

This year, each day of the week will focus on particular safeguarding themes:

- Self-neglect
- Modern slavery
- Online bullying and cyber security
- Disability hate crime
- Financial abuse
- The Prevent agenda
- Safeguarding adults in sport and activity

To support the week we'll be producing a special 'Safeguarding Adults Week' newsletter, as well as posting daily via [Twitter](#) and [Facebook](#) with information about the issues above - so, please follow us on Twitter and like us on Facebook.

Deborah Kitson, Ann Craft Trust CEO said:

"Last year's first National Safeguarding Adults Week was a huge success. We are pleased to be holding it again, and in partnership with the University and the SAB Manager Network.

"We hope to build on last year's success. We want even more people involved and participating in events during the week to raise awareness of these important themes."

Upcoming awareness days and events



[Anti-Slavery Day - 18th October 2019](#)



[Anti-Bullying Week - 11th-15th November 2019](#)

**National
Safeguarding
Adults Week 2019**

18th to 24th November 2019

[National Safeguarding Adults Week - 18th-24th November 2019](#)



[Carers Rights Day - 21st November 2019](#)



[White Ribbon Day - 25th November 2019](#)



[Human Rights Day - 10th December, annually](#)

Derby & Derbyshire CCG safeguarding app



As we know, safeguarding is everybody's business

Safeguarding Adults
Derbyshire



The free safeguarding app is useful for all staff who provide care and support, whatever their role, to any adult in any setting. It uses swipe-screen technology to guide you through a series of decision referral pathways, making it easier to recognise risk and know what to do if you have a concern.

There is a wealth of practical information relating to safeguarding. The app has links to referral processes, operational policies and guidance. As well as practical information relating to safeguarding, the app contains a complete list of essential contact details for Derby City and Derbyshire County staff, and links to local policies and national guidance.

Please note: the app contains information about the DSAB's GCSX email addresses, which is now out of date - professionals should, instead, refer to the safeguarding adult referral section and form on the

DSAB's website for current email contacts for making safeguarding adult referrals.

The app provides professionals with:

- the principles of safeguarding adults
- the categories of abuse
- Making Safeguarding Personal (MSP)
- what to do if you have a concern about an adult at risk
- how to share information in the right way
- child sexual exploitation (CSE)
- adult trafficking and modern slavery
- female genital mutilation (FGM)
- the Government's PREVENT strategy and Channel
- hate crime

The referral pathways include:

- safeguarding adults
- female genital mutilation (FGM)
- domestic abuse
- PREVENT
- Mental Capacity Act 2005

Download the app

The app is available for both [iOS](#) and [Android](#) devices using these links, although it's best to search the store.

Derby & Derbyshire CCG podcasts

Podcasts are a quick and easy way to listen to topics of interest at a time to suit you.

There are currently thirteen podcasts available. Additional podcasts will continue to be produced on a range of safeguarding subjects. Any ideas for future podcasts are welcomed: please email natalie.hall1@nhs.net.

- Domestic abuse (Part 1)
- Domestic abuse (Part 2)
- Financial abuse
- Making Safeguarding Personal (Part 1)
- Making Safeguarding Personal (Part 2)
- Mental Capacity Act Introduction
- Mental Capacity Act and How to Assess It
- Best Interests
- Protection for Healthcare and Treatment Actions
- Lasting Power of Attorney
- Deprivation of Liberty
- Prevent Podcast (29 October 2015)
- Self Neglect (Part 1)
- Self Neglect (Part 2)
- STOMP
- VARM - What is VARM? - **new**
- VARM Case Study - **new**

Download or listen to the podcasts

The podcasts are available from the [NHS Derby and Derbyshire CCG](#).

Reporting a safeguarding concern

If it's an emergency call the Police on 999.

If you're deaf, hard of hearing, have a hearing loss, or are speech impaired, you can use [emergencySMS](#) by texting 999 from your phone, or use the [NGT Relay Assistant](#) by dialling 18000 from the app or textphone.

If the person is not in any danger now, but there has been a crime, contact the Police on 101.

To report a safeguarding concern, or ask for advice about a safeguarding concern, contact Call Derbyshire on 01629 533190 from 8am to 8pm Monday to Friday and from 9:30am to 4pm on Saturday.



The next DSAB meeting is on 17th December 2019

For queries or comments please contact:

Natalie Gee (DSAB Project Manager)

DerbyshireSAB@derbyshire.gov.uk



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Visit our website at: www.DerbyshireSAB.org.uk



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